



Become an Accredited Canadian Credit Union Director

Since September 2007, credit union directors have been able to earn a credential that attests to their knowledge and understanding of board governance. The accreditation – Accredited Canadian Credit Union Director – is jointly awarded by the Credit Union Institute of Canada (the designation arm of CUSOURCE Credit Union Knowledge Network) and Dalhousie University in Halifax, Nova Scotia.

Accreditation Requirements

To be accredited, directors need to satisfy four (4) requirements:

- Be a *CUDA*® Program graduate;
- Have 2 years of service on a Canadian credit union board;
- Pass the Credit Union Director Accreditation (CUDA) Exam; and
- Be a current subscriber to CUSOURCE Credit Union Knowledge Network.

The Process

To become an accredited board director:

1. Advise the appropriate person at your credit union.
2. On the learning management system LMS, click on the *CUDA* icon and register in the *CUDA* Accreditation learning activity. You may do this on your own or your credit union may do it for you. There is a one-time, non-refundable designation/accreditation fee attached to this registration.
3. Write (and pass!) the Credit Union Director Accreditation Exam, offered annually in March, June and November. Your credit union will keep you informed of registration dates, but we encourage you to watch the Message centre on the *CUSOURCE*® LMS and your email. Ensure that the email address in your Profile is correct. Register in the exam at the appropriate time, either on your own or via your contact at the credit union. There is an exam fee.
4. Approximately six (6) weeks after the exam, you will receive your results from Dalhousie University in the mail, at the address shown in your Profile on the LMS. We encourage you to use the credit union's corporate head office address. Your mark will also appear in your Training Transcript on the *CUSOURCE* LMS.
5. If you meet the other criteria for the Accreditation, watch for a congratulatory letter followed by a certificate, signed by both Dalhousie University and CUIC, Inc.
6. Starting with the year following your accreditation, maintain your accreditation by taking courses from the Continuing Development section of the *CUDA* Program that total 4 continuing education (CE) credits. A half-day course is worth 2 CE credits; a full day course, 5 CE credits.

For more information, please contact Client Solutions via email: clientsolutions@cusource.ca or by phone: 1.888.367.1386.

