

Preparing Your Computer for Report Manager

Software Requirements:

- Microsoft Internet Explorer version 6.0 or 7.0
- Licensed copy of Microsoft Office Web Components (OWC) to interact with data in reports (included with Office XP and Office 2003)
- Microsoft Excel (for printing pivot tables)
- MSXML 4.0 OR MSXML 6.0 (for importing reports) with ActiveX browser security set up in Internet Explorer.

To Set Browser Security:

1. Open Internet Explorer
2. Click on Tools and then Internet Options
3. Click the Security tab.
4. Click the Trusted Sites option and then select the Custom Level button.
5. Find Initialize and script ActiveX controls not marked as safe and click enabled.
6. Save changes.

Report Manager Application Server is a Trusted Site in the client Web Browser.

To Add The Server:

1. Open **Internet Explorer**
2. Click on **Tools > Internet Options**
3. Click on **Security > Trusted Sites > Sites**
4. Add the Report Managers address to the Trusted Sites ***https://rmp76sv01.sumtotalsystems.com***
5. Verify that the checkbox is unchecked
"Requires server verification(https:)for all sites in this zone"
6. Save changes

